

# Institutional Task Force Report

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While student affairs operates similarly as a profession, no two divisions are identical. Because campus environments are unique, institutional characteristics have a pervasive influence. This learning activity is designed for students to examine student affairs in at an institution other than Penn State.

The class will be divided into two Institutional Task Force teams. Each team will visit another higher education institution to develop a better understanding of how institutional characteristics influence student affairs. You will work both individually and as a group to create a comprehensive and detailed report and presentation about student affairs at a higher education institution of your team's choice. Topics should be integrated to produce a professional report of student affairs at the institution. Examples will be provided throughout the course to help your team conceptualize the report. Information regarding institutional characteristics, organizational structure, areas of practice, and students should be included. The team's captain will coordinate this activity; however each student is expected to "carry one's weight." Individual grades will be assigned based on the overall report, presentation, and captain's evaluation. Teams will have 45 minutes in class to **present their reports on December 8<sup>th</sup>. Hard copy final reports are due at Noon, December 12<sup>th</sup>.**

This activity's learning objectives require you to:

- Describe poignant institutional characteristics
- Explain the structure of a student affairs division other than Penn State
- Construct a detailed report of your findings
- Determine key points for an executive summary
- Present your findings to the class